

2. What are the objectives and functions of purchasing ? Discuss importance of purchase department relationship with other departments of organization.

### Unit II

3. Explain Purchase Procedure in detail.
4. How can a firm evaluate the suppliers efficiency ? What is Vendor Rating ?

### Unit III

5. Define Materials Management. What are the functions of material management ?
6. Simplification leads to standardisation, explain. What is Value Engineering ?

### Unit IV

7. Discuss the disposal of Surplus and Scrap.
8. What is Stores Management ? Explain the functions and responsibility of stores. Discuss types of stores layout.

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**E-151**

**B.B.A. EXAMINATION, May 2017**

(Fifth Semester)

(Re-appear Only)

BBA-301

PURCHASE AND MATERIALS MANAGEMENT

*Time : 3 Hours]*

*[Maximum Marks : 70*

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

**Note :** Attempt *Five* questions in all, selecting at least *one* question from each Unit. All questions carry equal marks.

### Unit I

1. Efficient purchasing can help in reducing the cost significantly, explain. What are 5 R's of efficient purchasing ?

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P.T.O.